




**CITY OF SAN FERNANDO WATER DISTRICT**  
**City of San Fernando, Pampanga**  
**ANNUAL PROCUREMENT PLAN**  
**For the Period January 01, 2024 to December 31, 2024**

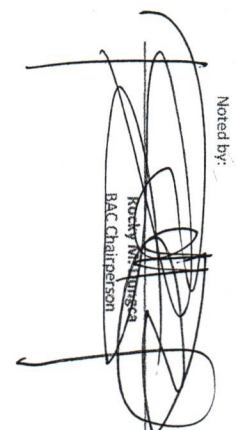
APP No.	EXTENT / SIZE OF CONTRACT	PMD / END USER	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				SOURCE OF FUNDS	Estimated Budget (Php)					Remarks	QTY	Unit Cost	APPROVED BUDGET	SCHEDULE OF PROCUREMENT																								
				Ads/Post of IB/BI	Sub/Open of bids	Notice of Award	Contract Signing		TOTAL	CAPITAL OUTLAY	INVENTORY	PERSONNEL SERVICES	MOOE					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec													
OM-2024-002	Foreign Travel for Training and Seminar, Official Travel	BOD & Officers	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	2,000,000				2,000,000	(As needed)	N/A	N/A	2,000,000																									
OM-2024-003	Registration, Venue, & Accommodation	BOD, Officers & Employees	Negotiated Procurement	N/A	N/A	N/A	As needed	ICG	2,321,000				2,321,000	Training Needs and Projects, Programs and Activities including GAD Program	N/A	N/A	2,321,000																									
OM-2024-004	Fuel, Oil and Lubricants Expenses	Admin. & Tech. Dept.	Negotiated Procurement	N/A	N/A	N/A	As needed	ICG	900,000				900,000	(As needed)	N/A	N/A	900,000																									
OM-2024-005	Semi-expendable Machinery and Equipment	Admin. & Tech. Dept.	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	116,000				116,000	(As needed)	N/A	N/A	116,000																									
OM-2024-006	Semi-expendable Furniture, Fixtures and Books	Admin. & Tech. Dept.	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	194,000				194,000	(As needed)	N/A	N/A	194,000																									
OM-2024-007	Bacteria & Physical/Chemical Test of Water	Admin. & Tech. Dept.	Negotiated Procurement	N/A	N/A	N/A	As needed	ICG	120,000				120,000	Sampling tests of water from pump stations and wastewater from septic plant	N/A	N/A	120,000																									
OM-2024-008	Telephone Expenses	Admin. & Tech. Dept.	Negotiated Procurement	N/A	N/A	N/A	As needed	ICG	400,000				400,000	for office communication	N/A	N/A	400,000																									
OM-2024-009	Internet Subscription Expenses	Admin. & Tech. Dept.	Negotiated Procurement	N/A	N/A	N/A	As needed	ICG	200,000				200,000	for office communication	N/A	N/A	200,000																									
OM-2024-010	Extraordinary and Miscellaneous Expenses	Office of the GM	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	135,600				135,600	(As needed)	N/A	N/A	135,600																									
OM-2024-011	Other Professional Services	Admin. & Tech. Dept.	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	50,000				50,000	(As needed)	N/A	N/A	50,000																									
OM-2024-012	Repairs & Maint. - Machineres & Equipments	Admin. & Tech. Dept.	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	200,000				200,000	(As needed)	N/A	N/A	200,000																									
OM-2024-013	Repairs & Maint. - Motor Vehicles	Admin. & Tech. Dept.	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	460,000				460,000	(As needed)	N/A	N/A	460,000																									
OM-2024-014	Fidelity Bond Premiums	Finance & Comm'l Dept.	Negotiated Procurement	N/A	N/A	N/A	As needed	ICG	196,000				196,000	(As needed)	N/A	N/A	196,000																									
OM-2024-015	Insurance Expenses	Admin. & Tech. Dept.	Negotiated Procurement	N/A	N/A	N/A	As needed	ICG	150,000				150,000	(As needed)	N/A	N/A	150,000																									
OM-2024-016	Advertising, Promotional and Marketing Expenses	Office of the GM	Negotiated Procurement	N/A	N/A	N/A	As needed	ICG	384,000				384,000	(As needed)	N/A	N/A	384,000																									
OM-2024-017	Representation Expenses	BOD, Officers & Employees	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	1,219,000				1,219,000	(As needed)	N/A	N/A	1,219,000																									
OM-2024-018	Subscription Expenses	Admin. & Tech. Dept.	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	80,000				80,000	(As needed)	N/A	N/A	80,000																									
OM-2024-019	Programs for Donations	Office of the GM	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	520,000				520,000	(As needed)	N/A	N/A	520,000																									
OM-2024-020	Other Maintenance & Operating Expenses	BOD, Officers & Employees	Shopping of Small Value Procurement	N/A	N/A	N/A	As needed	ICG	1,676,000				1,676,000	(As needed)	N/A	N/A	1,676,000																									
<b>Total Operations and Maintenance Expenses funded thru internal cash generation</b>								<b>Grand Total</b>	<b>13,699,600</b>	<b>1,620,000</b>	<b>376,000</b>	<b>119,000</b>	<b>11,584,600</b>				<b>13,699,600</b>																									



CITY OF SAN FERNANDO WATER DISTRICT  
 City of San Fernando, Pampanga  
 ANNUAL PROCUREMENT PLAN  
 For the Period January 01, 2024 to December 31, 2024

App No.	EXTENT / SIZE OF CONTRACT	PMO / END USER	MODE OF PROCUREMENT	Schedule for Each Procurement Activity				SOURCE OF FUNDS	Estimated Budget (Php)				Remarks	QTY	UNIT COST	APPROVED BUDGET	SCHEDULE OF PROCUREMENT											
				Ads/Post of IB/EBI	Sub/Open of bids	Notice of Award	Contract Signing		TOTAL	CAPITAL OUTLAY	INVENTORY	PERSONNEL SERVICES					MOOE	(Brief description of Program)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct

Prepared by:  
  
 Jay Pallesco  
 BAC Secretariat

Noted by:  
  
 Rocky M. Dominga  
 BAC Chairperson

Approved by:  
  
 Jenger P. Gumba  
 General Manager